

STATE OF DELAWARE  
DELAWARE EMERGENCY MANAGEMENT AGENCY (DEMA)  
HOMELAND SECURITY GRANT PROGRAM (HSGP)

## **MEETING NOTICE & AGENDA**

The Delaware Homeland Security Terrorism Preparedness Working Group, Training and Exercise Subcommittee will hold a meeting on April 4th, 2018 at 8:30 a.m. in Room 7 of the Delaware State Fire School, Dover, DE 19904.

### **Agenda**

1. Call to Order and Introductions
2. Approval of Minutes (3-7-2018)
3. Recognition of Visitors
4. Approval of agenda
5. Reports:
  - a. Exercise Programs, currently working on the 2018 exercise schedule with the counties
    - Wilmington, WS water emergency plan, re-scheduled for 16 Mar 2018
    - FS Special Ops drill, re-scheduled for 24 Mar 2018
    - DEMA, REP dress, 27 Mar 2018
    - VTTX, DEMA Hurricane, 5 Apr 2018
    - IMT & Dover Downs, TTX, 18 Apr 2018
    - VTTX, DEMA Hurricane, 18 Apr 2018
    - DEMA FSE, Atlantic Fury, 2-9 May 2018
    - HazMAT workshop, 11-12 May 2018
    - DTI, FE, COOP, 16 May 2018
    - DEMA graded REP 22 May 2018
    - PH FSE Mass care, 11-15 June 2018
    - Sussex, FSE, active shooter, 14 Oct 2018
  - Other DE exercises:  
LE
    - State-wide TTX's for school shooting/shelter-in-place, ongoing this year
    - TTX, DSCYF active shooter TBD
    - TTX, OMB active shooter TBD

Pursuant to 29 Del. C. 100004(b), the Training & Exercise Subcommittee may call for an executive session.

The Training & Exercise Subcommittee's next meeting is scheduled for 4 April 2018 8:30 AM.  
Please check the statewide calendar for meeting notices and minutes: <http://www.delaware.gov>

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HC

Bayhealth

Late Summer/Early Fall Active Shooter with Dover Police Dept.

March - Major Accident Drill

Beebe

March - Emergency Department Downtime Exercise (4 additional scheduled through remainder of 2018)

Fall - Total/System wide Downtime Exercise

Christiana Care

April – Decontamination Exercise

Late May – System Wide Downtime Cyber Attack

August – Mass Casualty Incident (Full Scale)

October – Mass Influenza Vaccination

Nanticoke

Late April – Flood Exercise

March - TT Lab Relocation

Fall - Functional Exercise Lab Relocation

St. Francis

March – Active Shooter Drill

April – TT with ED, Temporary Treatment Areas

May – Mass Casualty Incident

August – Hazmat Exercise

Dover AFB Hospital

Spring – Active Shooter

VA

March – Office of Information Technology TT

April 3<sup>rd</sup> & 5<sup>th</sup> – Stop the Bleed Training

Ongoing – Threat Training

In Planning – Active Shooter (Out Buildings)

DETF evacuation workshop 3-4 Apr 2018

Training Programs;

- DOT PHMSA Rail Car Response, 22 Mar 2018, cancelled due to weather
- AWR-336 Health Sector Emergency Preparedness (HSEP) 9 Apr 2018 (PH) only
- MGT-331 COOP, 10-11 Apr 2018, 24 enrolled
- AWR-209 Dealing with the Media, 26 Apr 2018, 21 enrolled
- AWR-343 Hurricane awareness, 9 May 2018, 9 enrolled
- AWR 148 Crisis Management for School-Based Incidents, 20 June 3 enrolled

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- In-residence courses:
  - Center for Domestic Preparedness (CDP), 1  
Now accepting resident training class applications
  - New Mexico Tech (NMT), 0
  - Counter Terrorism Operations Support (CTOS), 0

b. After Action Report Improvement Plan

1. AAR's

- None

2. Financial Statements, FY15 SHSP training & FY16. FY15 exercise is complete

6. Old Business:

- Disciplines brief on written summaries from previously approved class's or conferences:  
LE: approvals

1. CMT Hostage Negotiation Seminar, 5-7 Feb 2018
2. Institute of Self Defense Combat Course, TBD
3. FIAT Instructor Course, 25 Feb-2 Mar 2018
4. MARGIN Annual Gang Conference, 4-7 Mar 2018
5. Maritime Security Conference, 7-8 Feb 2018
6. BRAVO3 EOD Conference, 4-8 Feb 2018
7. Ice Dive training, 13-16 Feb 2018
8. Outlaw Motorcycle Gang Conference, 9-15 Sept 2018

FS: approval

1. Drone Pilot Online Certification Prep Course, TBD

CS: approval

1. REP/GIS conference, 16-19 Apr 2018
2. Cyber conference, 15-21 Apr 2018

7. New Business

a. Request for Training

- Any requests over \$25,000 must go thru the GSS approval process prior to approval of the T&E subcommittee per our fiscal.

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- EMS \$18,000.00, tabled from last meeting
- FS \$
- LE \$18,726.00, \$3,099.00, \$4,728.73 and \$2,871.75

b. Request for Exercises

- None

8. NIMS coordinator - update

9. CERT/Citizen Corps - update

10. Other Subcommittee Business

11. Committee members comments

12. Adjourn

INFORMATION:

- ✓ When submitting your requests, have all material signed & multiple copies of supporting information about your course/class so the other members of the committee can review the item for voting.
- ✓ Reimbursements for all T&E approved requests must be submitted to DEMA within 60 days per the checklist.
- ✓ Any expenses over the estimated amount approved by the T&E subcommittee, reviewed